

The purpose of the Klein Independent School District (Klein ISD) Agriscience Project Center is to provide CTE-Agriscience students a safe location to raise animal projects for curriculum enhancement and to assist in meeting state-mandated Supervised Agriculture Experience Program (SAEP) requirements. The Agriscience learning experience consists of time spent at the Agriscience Project Center, as well as classroom instruction. This arrangement requires significant collaboration between the school, student, and parent. Your patience and positive attitude is vital as we work together to make this a productive and enjoyable learning experience for all!

A. Eligibility:

- Student is enrolled in Klein ISD and is raising an animal project(s) for the KISD Project Show.
- Student and parent/guardian **must attend a mandatory meeting** prior to utilizing the facilities. The Agriscience teacher will notify students of the time/location for this meeting. Failure to attend this meeting will result in not being able to use the facilities.
- Ownership - Animal ownership may not change without teacher approval.

B. Facilities:

1. Stall/Pen Assignments - The Agriscience teachers will assign all stalls/pens for student projects. Students may not change assignments without prior approval by the Agriscience teachers.
 - First priority is given to projects for the KISD Project Show.
 - Raising animals at the center for non-KISD shows are of secondary concern; therefore, pens/stalls may not be available for that purpose.
 - Availability of pen/stalls for Junior FFA members will be allowed after all high school students have been served.
 - If Klein ISD projects (per specie) exceed available pen space, a lottery for available pens will take place as designated by the Agriscience Teacher to determine how the pens will be distributed.
 - Pens may not be rented for storage purposes.
2. Fees - A yearly fee shall be paid prior to move-in as follows: (project show will be end of year)
 - Cattle (per head) \$ 200.00
 - Swine (per head) \$ 60.00
 - Sheep/Goat (per head) \$ 50.00
 - Poultry \$ 45.00
3. Hours - The project center is open from **5:30 am until 10:00 pm** each day. The farm facility is designated for students working with their project(s) and maintaining their areas, excessive loitering is not permitted.

4. Access cards - Entrance to the project center is allowed by access card only. Two access cards will be issued to each student by the Agriscience department. The initial cost will be included in the farm fees. Lost or stolen cards should be reported to the Agriscience Teacher immediately so they may be deactivated. Replacement cards may be purchased from your Agriscience Teacher.
5. Immediate Family Members - Immediate family members are permitted to accompany their student to the Agriculture Project Center. Immediate family members will be defined as parents and/or guardians responsible for the care of the student and their siblings. These individuals will be identified and a list will be submitted to the Agriscience Teacher. Students will be accountable for any rule violations committed by their family members.
6. Guests - Guests are only permitted at the Ag farm with prior permission from the Agriscience Teacher. Guest requests will be submitted via a google form provided by the Agriscience Teacher. The Agriscience Teacher will notify the student of approval.
7. Pets - Household pets such as dogs, cats, etc. are not allowed at the project center.
8. Farm Gates - The individual farm gates must be opened/closed when entering/leaving the facility. Failure to close the gate will result in an alarm notifying the Klein ISD police department. Do not prop open the gate at any time. Please be very careful to secure the gate.
9. Driving - You should drive only in designated areas. All drivers must drive with **extreme caution and not to exceed 5 MPH** while on the property. The posted speed limit must be followed on the roads leading to the project center. Excessive noise, recklessness, littering, mudding or other disruptive displays will not be tolerated and will result in disciplinary action as outlined in rule (20.)
10. Modifications – Students shall not modify or damage the Project Center in any way. This includes, but is not limited to, sitting on gates/panels, throwing rocks, and damages caused by automobiles. No additions, subtractions, modifications, or construction relating to electricity, carpentry, plumbing or location may be made without prior approval.
11. Electricity - The student is responsible for the safe use of electricity at the Project Center. The use of electrical devices or extension cords must meet NEC and UL electrical codes. The following guidelines are for use on a farm facility:
 - Extension cords must be heavy-duty outdoor rated;
 - No Christmas lights or other lighting (other than heat lamps) is allowed
 - Multiple cords from one outlet with a splitter are not allowed;
 - All extension cords may be run only with prior approval from the Agriscience Teacher.
12. Proper Attire - All individuals at the barn are required to wear school appropriate clothing aligned with the Klein ISD Student Handbook. In order to minimize safety hazards students must comply with the following footwear requirements: closed toed shoes with rubber soles. Sandals, crocs, and flip flops are not permitted at the Klein ISD Agriculture Project Centers.

13. Cleanliness - The cleanliness of the Project Center is the direct responsibility of every student who has a project. The Agriculture Science teacher will assign specific cleanup duties. Failure to attend farm workdays, without an excused absence and prior approval from an Agriculture Science Teacher, will result in eviction.

- All feces and other organic waste must be deposited in the large dumpster and all other waste generated at the project center deposited in the small dumpster.
- Any and all wheel barrows, manure buckets, regular buckets, feed sacks or other containers must remain empty of all feces, organic waste, and trash at all times.
- The cleanliness of the project center includes your assigned pen, community areas, proper storage of district equipment and supplies.
- Any and all areas of the farm must remain trash free at all times.
- All materials, feed boxes, hay etc. must be stored in designated areas. Storage in the alleyways is not permitted.
- Sand and/or other bedding must follow guidelines outlined by the Agriculture Science teacher.
- If a student causes flooding: the student must clean all damaged pens immediately. One days' time will be given per damaged pen.
- Trailer must be cleaned out within 24 hours after use by every member that participated in the event. Each member must provide or pay for replacement shavings as needed.
- Failure to maintain proper cleanliness of the facility may result in disciplinary action and/or eviction.
- Up to a \$50.00 pen cleanup fee may be assessed for students who cause the project center to be excessively dirty. The Agriscience Teacher may determine if this fee is taken from the student's show check.

C. Care of Projects:

14. Students/parents may not feed, move, water or provide any care to another student's project(s) without prior permission from the animal(s) owner **and** supervising Agriscience Teacher.
15. The student will provide a key or combination to the supervising Agriscience Teacher for any locks that are applied that prohibit access to the pen of the project(s).
16. Students must administer prescribed medications under veterinary supervision when advised by the teacher if failure to do so would affect the health of other student projects.
17. No animals shall be abused in any way whether related to daily care, training, or malicious action. Animal abuse could result in immediate disciplinary action and/or eviction.
- All species must stay in designated barns, turnout/walking pens, or other areas.
 - No riding of any animals may occur at any time.

D. Safety and Discipline:

18. The student must comply with all Klein ISD High School Student Handbook policies and home campus rules while working at the Agriscience Project Center. Parents and school administrators shall be notified of student violations while at the Agriscience project center.

- Any accident or safety hazard is to be reported immediately to the project/specie supervising Agriscience Teacher using the provided phone number.
- Improper use of any equipment that could result in an injury will reflect in immediate eviction from the project center.
- Alcoholic beverages, controlled substances, and/or firearms are NOT allowed at any time. Any student or parent in possession of these items will have their project evicted.
- The use of tobacco products is strictly prohibited by both parents and students. Please refer to the student handbook for discipline guidelines.
- Excessive loitering, games, and horseplay is not allowed.

19. The Agriscience Teachers have the same measure of authority with the student at the project center as in the classroom. The Agriscience Teacher may have additional campus-specific rules, projects, and project center guidance. Such information will be distributed by the Agriscience Teacher to the student.

20. Point System – The following point system will be utilized to enforce disciplinary action for students with animals in the project center. This point system will assist in tracking and evaluating student eligibility status during a growing season. The points system will start each year on March 1, regardless of when animals may enter the facility.

- Everyone begins with **4 points**. This is on a “per student” basis regardless of the number of animals a student is raising at the facility.
- Each guideline and/or rule that a student fails to follow will result in a consequence of a **1 point** value deduction from the student’s current total.
- Parents/guardians will be notified by an Agriculture Science Teacher when a point is lost by a student.

Examples include, but are not limited to, the following:

- Failure to complete daily stall recordkeeping sheets;
- 1/2 pt AM, 1/2 pt PM;
- Failure to swipe access card at entry gate;
- Failure to complete assigned cleaning duty;
- Failure to properly clean pen per Agriscience Teacher standards;
- Reckless driving; mudding;

- Failure to comply with dress code;
 - Inappropriate behavior in facility; and
 - Failure to follow any established facility rule.
- Students may earn additional points for effort above and beyond what is required. Any student desiring to earn additional points should receive prior approval from the Agriscience Teacher before beginning activity. The Agriscience Teacher will assign point values for these additional activities.

If your points reach 0 or below, then you will be evicted from the Project Center.

21. KISD Agriscience Teachers and administration reserve the right to pursue immediate eviction and/or other disciplinary action when warranted.
22. Students receiving a disciplinary assignment (i.e. ISS/OSS) shall work directly with their campus administrator(s) and Agriscience Teacher to coordinate facility access during the discipline period.
23. All students utilizing a Klein ISD CTE Ag Project Center must complete the Quality Counts course provided through Texas A&M Agrilife and the associated species safety course proctored by a KISD Agriscience Teacher prior to having a livestock project on the facility.

E. Removal of Projects:

24. All animals must be removed from the project center within five (5) days following the KISD project show. Projects not removed become property of the FFA chapter and will be sold. Students that become ineligible to show must have the projects removed within five (5) days.

Exceptions include:

- Heifers to be exhibited the following year at the KISD Livestock Show may be allowed to remain on the facility based on available pen/pasture space. Please coordinate with the Agriscience Teacher.
 - Heifers that complete their show status at HLSR/Star of Texas during the current school year may remain on the farm, but shall be removed within one (1) week following the completion of the HLSR/Star of Texas heifer show. Please coordinate with the Agriscience Teacher.
 - Major show market animals may remain on the farm, but shall be removed by the date of the show during the current school year.
 - An exception may be granted for removal with prior approval from the program director.
25. Breeding livestock, with the exclusion of equine projects, will be permitted to be housed at the facility provided that space is available. Klein ISD FFA Livestock & Project Show species have housing priority over all livestock projects.

26. Any evicted project must be removed within three (3) days of notification; otherwise, the animal will become the property of the FFA chapter and will be sold

F. Other:

27. Klein ISD is not responsible for loss/damages to personal property/livestock on the Agriscience Project Center facilities.
28. Your patience and positive attitude is vital as we work together to make this a productive and enjoyable learning experience for all participants.
29. Please contact your Agriscience teacher(s) with questions and/or concerns related to the Agriscience Project Center and sign/return the "Acknowledgement of Rules and Procedures" by the designated deadline.

Best wishes for a successful year!

My signature below indicates that I understand the Agriscience Project Center rules and procedures as stated above and agree to the terms. I will seek additional clarification from my Agriscience Teacher(s) if I have questions/concerns in the future.

Student Name - PRINTED

Student Signature Date

Parent Signature Date

Emergency Contact Information:

Home phone: _____

Student cell phone: _____

Student e-mail address: _____

Parent/Guardian name(s): _____

Parent/Guardian cell phone(s): _____

Parent/Guardian E-mail address(es): _____

Immediate Family Members:

Name: _____

Relationship to student: _____

Name: _____

Relationship to student: _____

Name: _____

Relationship to student: _____

Name: _____

Relationship to student: _____